



BENEDICT COLLEGE
APPLICATION FOR GRADUATION
OFFICE OF THE REGISTRAR & STUDENT RECORDS
1600 HARDEN ST., COLUMBIA, SC 29204
(803) 705-4787(Office)

Application & Graduation Fee Deadline Spring – February 1, 2019	
Graduation Fee \$250.00	Re-application Fee: \$125.00

SECTION I: (To be completed by the Student)
 You **must** submit the original copy of this form, dated & signed to the Registrars Office for processing.

Student ID: _____ Major: _____

Degree: BA BS BSW Concentration(If Applicable): _____

Expected Date of Graduation: May 2019

Name: _____
 First Middle Maiden Last Suffix(Jr.,III, etc.)

Permanent Address: _____ City _____ State _____ Zip _____

Local Address: _____ City _____ State _____ Zip _____

***PRINT LEGAL NAME LEGIBLY BELOW EXACTLY AS YOU WISH IT TO APPEAR ON YOUR DEGREE**
 *(Legal documentation is required for a Name Change. Please attach as necessary.)

_____ (Jr. Etc.)
 First Middle Last

- I understand that:
- ❖ If I fail to complete graduation requirements, I will not be able to participate in commencement exercises and I must reapply for graduation and pay applicable fees.
 - ❖ I must meet ALL academic and ALL financial requirements and obligations in order to be eligible for graduation and that this application does not guarantee that I will graduate in May 2019.

Student's Signature: _____ Date Applied: _____

Section II: (To be completed by the School) FOR OFFICIAL USE ONLY

RECOMMENDED NOT RECOMMENDED
 IF NOT, REASON: _____

CHAIR:	DEAN:
DATE:	DATE:

Section III: (To be completed by Student Accounts) FOR OFFICIAL USE ONLY

RECOMMENDED NOT RECOMMENDED
 IF NOT, REASON: _____

STUDENT ACCOUNTS ADVISOR:	SUPERVISOR:
DATE:	DATE:

(Please complete and return original copy to the Office of the Registrar – Bacoats Hall).