

Benedict College Library
Benjamin F. Payton, Learning Resources Center
BUSINESS INFORMATION:
A GUIDE TO SELECTED SOURCES

www.benedict.edu

Finding information about company, industry or business topics can be a trying experience. One reason for this is that no one source covers every aspect of every company, industry or topic. You will likely have to look several places to find all of what you are looking for.

FINDING BOOKS

Information Gateway/T.I.G.E.R. the online catalog is used to find what books the library has. Using Information Gateway/T.I.G.E.R, you can look for a book by title, author, subject, and keyword.

FINDING ARTICLES

The Library has many *INDICES* to articles in newspapers, magazines, and scholarly journals. Some of them are computer-based, while others are in printed format.

Indices give you specific information needed to find articles on your subject. To see if this Library subscribes to a particular periodical, check the Periodicals Holding List at one of the following locations: the Ready Reference Desk, the Electronic Reference Center, or the Circulation/Periodicals Desk.

Most recent (current year) periodicals are located at the Circulation/Periodicals Desk. Older periodicals are located on the mezzanine level.

Journal Indices and Databases

Business Periodicals Index (Index table)

Reader's Guide to Periodical Literature (Index table)

Social Science Index (Index table)

PAIS International (Index table)

EBSCO HOST (Electronic Reference Center)

InfoTrac SearchBank (Electronic Reference Center)

New York Times Index (Reference)

NewsBank Web Info (Electronic Reference Center)

Bloomberg Business & News Terminals (Electronic Reference Center)

Company Information

International Directory of Company Histories (Ref. HD 2721 I63)

Provides accurate and detailed information on the historical development of the world's largest and most influential companies.

Industry Information

***South Carolina Industrial Directory* (Ref. HC 107 S7 A 36-Ready Ref.)**

Contains information on approximately 3,300 South Carolina manufacturing firms. It is used as a guide for both potential sellers and buyers of raw materials and finished products available throughout the state of South Carolina.

Reference Sources

***Dictionary of Business and Economics* (Ref. HB 61. A53)**

The entries covers an extraordinarily broad range, from economic theory of the past-present to its numerous applications in the world of business firms and consumers, from price and income theory to real estate, insurance, business law, and accounting, from public finance to labor economics to the world of small investor. Biographies of most important economists are included.

***Encyclopedia of Economics* (Ref. HB 61 E55)**

Covers important subjects from the related fields of econometrics and statistics.

***Encyclopedia of Professional Management* (Ref. HD 30.15 E5)**

The purpose of this encyclopedia is to provide managers with clean explanations of fundamental concepts, widely practiced techniques, and specific advice about how to apply them successfully.

***Field Guide to Business Terms* (Ref. HD 30.12 H56)**

Bring clarity to the often-confusing subject of management. Demystifies business jargon with down-to-earth explanations of the most vital management terms and concepts.

***Handbook of Accounting and Auditing* (Ref. HF 5635 .H22)**

Deals with general issues of accounting measurement and disclosure, provides an overview of auditing concepts and procedures, covers specific areas of financial accounting and provides an overview of accounting and auditing research.

***The Internet Business Terms* (HD 30.335 E44)**

A practical business guides for doing market research, promotion, publicity, and sales on the Internet.

***The New Palgrave A Dictionary of Economics* (Ref. HB 61 N49 – Ready Ref)**

Provides assistance in understanding the position of economic thought at the present time.

***The New Palgrave Dictionary of Money & Finance* (Ref. HG 151 N4488X – Ready Ref.)**

Includes essays, arranged in a single alphabetical sequence. In addition, the main sequence includes 70 glossary entries defining particular terms.

Government Publications

Business America (C61.18:)

Contains articles on international trade; news of trade and investment opportunities in other countries.

Commerce Business Daily (C1.76:)

Lists all federal procurements greater than \$25,000. Summaries of recent contract awards greater than \$25,000 is listed along with their recipients, brief news and announcements of interest to government contracts are also included.

Statistical Abstract of the United States (Ref. HA 202. U5 –Ready Ref)

Published since 1878, is the standard summary of statistics on the social, political, and economic organization of the United States. It is designed to serve as a convenient volume for statistical reference and as a guide to other statistical publications and sources. Also available in CD-ROM.

Survey of Current Business (C59.11)

Provides articles and statistics relating to business and economic conditions, trends, and growth. Also available in CD-ROM.

United States Industrial Outlook (Ref. HC 106 U583X – Ready Ref)

Offers a compact overview of the nation's industry providing a handy one volume collection of data for most manufacturing and service industries, also includes expert industry analysis, inter- industry comparisons, and forecasts on how specific industries will fair the next five years.

Internet

Business list at Yahoo

<http://www.Yahoo.com>

Business Sources on the Internet: index

<http://www.dis.strah.ac.uk/business/>

Hermes Web Copenhagen Business School

<http://www/lib.cbs.dk/hermes>

Business Sources in the NET a directory

<gopher://refmac.kent.edu>

