

**BENEDICT COLLEGE NATIONAL ALUMNI ASSOCIATION  
ALUMNI PROFILE FORM**

**PLEASE PRINT**

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\_\_\_\_\_  
**LAST NAME**

\_\_\_\_\_  
**FIRST NAME**

\_\_\_\_\_  
**MIDDLE NAME**

\_\_\_\_\_  
**HOME STREET ADDRESS**

\_\_\_\_\_  
**CITY, STATE ZIP CODE**

\_\_\_\_\_  
**WORK ADDRESS**

\_\_\_\_\_  
**CITY, STATE ZIP CODE**

\_\_\_\_\_  
**TELEPHONE NUMBERS**

**(H)**

**(W)**

**(CELL)**

\_\_\_\_\_  
**EMAIL ADDRESS**

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**SPECIFIC SKILLS/INTEREST (CIRCLE ALL THAT APPLY)**

Fundraising

Financing

Accounting

Qualifying/Quantifying

Communications(Written and Oral) Mentoring

Web Designing

Pubic Relations

Publications

ByLaws

Event Planning

People Oriented

Marketing

Fund Development/Investing

Computer Technology

Pageantry

Evaluation

Strategic Planning

Other(s)\_\_\_\_\_

Recruiting

**Indicate your preference for a committee.** \_\_\_\_\_ 1<sup>st</sup> Choice \_\_\_\_\_ 2<sup>nd</sup> Choice

**What role would you like to serve in the committees? (Select one) Chair Co-chair Member**

## ALUMNI EXPERIENCE

PROVIDE DESCRIPTION OF ALUMNI EXPERIENCE/POSITIONS:

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## OTHER VOLUNTEER EXPERIENCE

PROVIDE DESCRIPTION OF VOLUNTEER EXPERIENCE/POSITIONS:

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## LIST OF COMMITTEES

<i>Annual Fund</i> : Plan, promote, and execute a campaign to raise funds through individuals and alumni club giving	<i>Long Range Planning</i> : Plan and execute short and long-term fundraising activities
<i>Annual Meeting/Homecoming</i> : Plan activities for the alumni membership during the Homecoming Weekend	<i>Membership</i> : Organize, plan, and execute a membership drive from the college's alumni
<i>Athletic Hall of Fame</i> : Select for Athletic Hall of Fame inductees	<i>Miss BCNAA</i> : Organizes the Miss BCNAA Pageant and secures contestants from local clubs
<i>Audit Committee</i> : Annually audit financial records	<i>Nominations</i> : Prepares slate of officers for BCNAA nominations; Completes election process
<i>Awards</i> : Select annual alumni awards	<i>Pre-Alumni Council</i> : N/A
<i>Budget: and Finance</i> : Receive and review budgetary proposals; maintain budget for BCNAA	<i>Publications</i> : Prepare documents to communicate BCNAA news to the membership
<i>Constitution and ByLaws</i> : Annually review the Constitution and ByLaws; Recommend changes to Body	<i>Recruitment</i> : Develop a structured recruitment plan to organize alumni to recruit students to the College
<i>Credentials</i> : Certify and report registered members attending Annual and Spring Meetings	<i>Resolutions</i> : Prepare resolutions to express and establish positions on issues of interest, values and concern to the BCNAA
<i>Half Century</i> : Solicit members and promote activities for alumni who have reached 50 years or more as alumni	<i>Scholarship</i> : Promote and execute program to raise funds for the National Alumni Association Endowed Scholarship Fund; publicize/promote the Office Benedict License Plate Program
<i>Hospitality</i> : Assists the Executive Committee in planning and executing necessary duties; extend courtesies on behalf of the BCNAA	<i>Time and Place</i> : Oversee site selection process for Spring Planning Meeting; Publish annual calendar of BCNAA events
<i>Life Member</i> : Plan, identify, organize and execute Life Membership Drives for BCNAA	<i>Walkway of Fame</i> : Oversee the maintenance and selection of bricks for the Walkway of Fame

\* Committees are appointed

\*\* Information extracted from the BCNAA Procedural Manual